Step 0: Ensure you have access to the Incentives & Reward tool, by contacting your company's Partner Portal Administrator

PPA actions to provide access (via Profile Preferences)

- a) Within the partner portal, Go to Profile Preferences > Tools> Assign tool access
- b) Search for Incentives and Reward Tool
- c) Select Set access beside Incentives and Reward Tool
- d) Select one of the Access modes and then **Select Users**
- e) Select Users with no access mode
- f) Select the User/s you want to grant access to and click on Apply

Step 1: accept the incentive via the 'Hewlett Packard Enterprise Incentive Approval' tab within the tool

Hewlett Packard Enterprise Incentives & Reward tool - Incentive Approval

» Hewlett Packard Enterprise Incentives & Reward tool	» Sum Up	 Hewlett Pac Enterprise Pa Compensat 	kard rtner ion	 Hewlett Packard Enterprise Incentives 	l l In	lewlett Packard Enterprise centive Approva	» Suppli	les	
 » Sum Up » Hewlett Packard Enterprise Partner Compensation » Hewlett Packard Enterprise Incentives » Supplies » Hewlett Packard Enterprise Incentive Approval 	Please find below, the list of incentives opened by Hewlett Packard Enterprise to your company for the current and past quarter. If you choose to participate, you will have to check the box 'Accept T&C' (Texas and Conditions) for each of the incentive, then you will be able to check the box 'Participate' and finally 'Save'. By checking the box 'Accept T&C', you agree with the Terms and Conditions available by clicking on the hyperlink 'View' in the column T&C.								
» Logout	Incentive Name	Maximum Bonus	Status	Validation Expiry Date	T&C	Accept T&C	Participate	Reject	
	FY19 pump up the volume								
	Incentive Name	Maximum Bonus	Status	Validation Expiry Date	тас	Accept T&C	Participate	Reject	
	Save Indo (Changes		1					

Step 2: Track progress via the current Incentives tab

Hewlett Packard Enterprise Incentives & Reward tool - Summary screen (Incentives programs & compensations)

» Hewlett Packard Enterprise Incentives & Reward tool	» Sum Up	» Hewlett Packard Enterprise Partner Compensation	Hewlett Packard Enterprise Incentives	» Hewlett Packard Enterprise Incentive Approval	» Supplies			
 » Sum Up » Hewlett Packard Enterprise Partner 	Overview of Hewlett Packard Enterprise incentives your company is currently enrolled in.							
	» Sales-based I	ncentives						

FY19 pump up the volume

» Hewlett Packard Enterprise Incentives &				Main				
Reward tool	Incentive Na	me : FY19 p	oump up the volume				_	
» Sum Up	Begin date incentive June 1 st , 2019							
Enterprise Partner Compensation	Bonus :	aditiona						
Enterprise Incentives	Terms & CO	nunuons						
» Supplies	Payment D	etails						
» Hewlett Packard Enterprise Incentive							1	
Approval	Paymen	t Reference	Number	Payment Descrip	tion	Payment dat	e	
» Logout			Electr	onic Fund Transfer,				
Logour	Filter							
	Enter a product number : Find»							
	Results and Achievement							
	Hewlett Packard Enterprise Reference Number	Definition Name	Current Sales	Additional sales to achieve First Bonus	Rebate	You could achieve a maximum bonus of	Actual Bonu	